

# ANNUAL REVIEW FOR JOINT MEMBERS

Annual Statement on Activity of a Joint Member in a Secondary Unit

(To be completed by the Dean or Department Head of the Secondary Unit prior to the end of each academic year).

Review Period: July 1, \_\_\_\_\_ to June 30, \_\_\_\_\_

Name \_\_\_\_\_ Current Rank \_\_\_\_\_

College \_\_\_\_\_ Employee ID \_\_\_\_\_

Department [If applicable] \_\_\_\_\_

Primary Unit (College and/or Department [If applicable]) \_\_\_\_\_

Percentage Split between Primary/Secondary Units \_\_\_\_\_

**As required by Article 13.9.4.1 (iii) of the Collective Agreement, I am informing you that this assessment of your activities will be shared with your Primary Unit.**

Date \_\_\_\_\_ Signature (Dean/Head) \_\_\_\_\_

Printed Name \_\_\_\_\_

I acknowledge that I received the above statement and that I have had an opportunity to discuss it with my Dean/Department Head of my secondary unit.

**Comments:**

Date \_\_\_\_\_ Signature (Faculty Member) \_\_\_\_\_

This signature shall not be deemed to be an acceptance by the employee of any matter of fact or opinion set out in this form.

Distribution of copies: Faculty Member, Dean's and Department Office of Primary Unit (as appropriate), Dean's and Department Office of Secondary Unit (as appropriate), Office of the Vice-Provost, Faculty Relations and College of Graduate and Postdoctoral Studies (as appropriate).