

***The following message is being sent on behalf of Dr. Jim Germida, Vice Provost, Faculty Relations:***

Colleagues,

We would like to provide you with an update on the transfer of existing CVs to the revised U of S Standardized CV format in UnivRS.

Based on feedback received in the one-one-one consultations, [a number of changes were completed](#). Further changes are anticipated, including integration with the Canadian Common CV (CCV). The Office of the Vice-Provost, Faculty Relations and the UnivRS team are ready to move into the final stages of transferring to the revised U of S Standardized CV format in UnivRS.

- All 547 CVs received in 2016 have been entered into UnivRS. If you have not yet received your entered CV from the UnivRS team, you will receive it in the next few weeks to validate in UnivRS.
- A final call for transitional support is now available for new CVs. To take advantage of this support, please send an electronic copy of your CV and any entry notes to [univrs.team@usask.ca](mailto:univrs.team@usask.ca) by **September 30, 2018**. Faculty in the Colleges of Medicine and Nursing will continue to use the CVMS until further notice. Please note that updates to previously received CVs, including revised Forms 1 and 2, are not being accepted.
- If you do not provide your CV to the UnivRS team by **September 30 2018**, faculty will be responsible for adopting the new format and entering the information themselves into UnivRS.

Once your CV is entered into UnivRS, you will receive a copy of your draft CV along with any notes the students made when entering its contents into the system. It is your (or your staff's) responsibility to validate, correct, and update the new CV. If further guidance is needed, you may register for training offered through [ICT Training Services](#).

Faculty are not required to use the revised U of S Standardized CV format and revised Forms 1 and 2 until **July 1, 2020**. Faculty have the option to use the old U of S Standardized CV format until then, but are encouraged to adopt the new format starting **July 1, 2019**.

If you have any questions about the U of S Standardized CV, please contact: [standardcvupdate\\_feedback@usask.ca](mailto:standardcvupdate_feedback@usask.ca).

If you have questions about UnivRS, please contact [univrs.team@usask.ca](mailto:univrs.team@usask.ca).

Sincerely yours,



Jim Germida, PhD  
Vice-Provost, Faculty Relations

*Please note: this communication will also be sent out to all faculty via PAWS.*