



UNIVERSITY OF SASKATCHEWAN

Faculty Recruitment and Retention Program

Objective:

The purpose of this program is to provide start-up funds to new faculty to help them establish their research program at the university. The program may also provide funds to existing faculty to assist them to re-active research programs or in situations where support is needed to retain a faculty member at risk of leaving the university.

Source:

The funding comes from the operating budget. This fund falls under the Provost and Vice-President Academic's office with oversight provided by the Vice-Provost, Faculty Relations.

Terms:

The following are the terms and conditions:

- Provides a matching grant of up to **\$20,000** for research for new faculty with matching funds provided by the college or department;
- In special cases provide a matching grant of up to **\$20,000** for existing faculty with matching funds provided by the college or department;
- Funds may be used to offset any research expense, including computers, equipment, supplies, travel, student stipend etc.;
- In special cases funds maybe used by the Vice-Provost, Faculty Relations to award a small stipend to approved research enhancement chairs or to award a research grant to existing faculty;
- New research funds are authorized by the Office of Research Services for each award;
- New research funds are established in fund 4000 – Internally Funded Research;
- Financial Reporting transfers the award to the new fund upon establishment of the fund in UniFi;
- The term of the award is 5 years from the date of the award; unspent funds cannot be transferred to faculty continuous research funds; unspent funds are to be returned to the sources of the funding on an appropriate basis. Extensions may be granted in special circumstances at the discretion and approval of the Vice-Provost, Faculty Relations;



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Please submit **an electronic copy** to the Vice-Provost, Faculty Relations Office

Surname: _____ Given Names: _____

Office Address, Telephone Number, E-mail address, NSID

Position number _____ Date of appointment _____

Department _____ College _____

Rank _____ [eg. Associate Professor or Assistant Professor (AP)]

FUNDS REQUESTED:

Please indicate the request for funds requirements by checking each applicable box and filling in the requested funding amounts.

- Committed College Matching Research Funds for in the amount of \$ _____ Fund # _____
- Requested University Matching Research Funds in the amount of \$ _____

PURPOSE

- New Faculty Appointment
- Special Case For Current Faculty (please provide 1 page justification)

CERTIFICATION REQUIREMENTS:

- Human Subjects
- Animals
- Biosafety (Biohazards)

SIGNATURES:

Applicant: _____ Date: _____

Department Head: _____ Date: _____

Dean: _____ Date: _____